

PERTH CITY FARM

SATURDAY MARKETS
8 am - 12 noon

TOURS & WORKSHOPS

VENUE HIRE

bookings@perthcityfarm.org.au

Perth City Farm
Annual Report
2017/18



Our Vision

Perth is a community of people living connected, sustainable lives

Our Mission

Provide space and opportunities to build community connections, and educate and enable people to live sustainably.

Our Values

We do our best to work with these values:

Respect, non-judgement, inclusion, equality and diversity.

Perth City Farm Incorporated is a place where everyone is warmly welcomed and included regardless of their background.

Compassion, kindness, empowerment. We strive to act with love and understanding, giving space for people to be their best self.

Gratefulness. We acknowledge and feel gratitude for all the good we have access to.

Creativity, fun, celebration. We do things in new ways with smiles on our faces, and enjoy what we achieve together.

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What is Perth

Perth City Farm is a non-profit community environmental centre that provides space and opportunities to build community connections, and educates and enables people to live sustainably. We focus on the relationships between people and the environment, society, & one another.

We were founded in 1994 on the site of a former scrap metal yard and battery recycling facility in East Perth, just next to the Claisebrook train station and adjacent to the CBD. This once toxic and highly polluted site has been lovingly rehabilitated by volunteers over many years to become a thriving community garden and a Western Australian icon for environmental sustainability and community engagement.

Today our site is an urban oasis that serves the community in many ways. We grow a productive farm garden and operate a plant nursery, with our produce and plants sold to the general public and the onsite café. Every Saturday morning we play host to the popular Farmer's Market to showcase our wonderful organic and spray-free produce, as well as providing other local organic, biodynamic and ethical farmers a place to connect with customers. We organise a wide variety of community events, festivals, and education workshops.



n City Farm?

We also share our site with many others - organisations delivering their own community programming, holding large education events, and people celebrating birthdays & weddings. Offsite, we share our expertise in community based food growing by setting up and maintaining gardens such as the Urban Orchard in the Perth Cultural Centre and the QV1 rooftop Qmunity Garden.



Perth City Farm is a welcoming and inclusive place, and we do our best to treat everyone who visits us with kindness and respect.

Perth City Farm was originally set up as a project of MOTTWA (formally Men of the Trees), and

we existed as a branch of their organisation for twenty three years, supported by their team and governance structure.

In 2017 our branch was one of three that decided to become separate legal entities; we registered as a new incorporated association named Perth City Farm Incorporated. We maintain an official tie to our former parent body as an affiliate member of MOTTWA and enjoy a supportive friendship.

This annual report covers our first year of operation as an independent organisation.



In September 2017 we commenced as an independent organisation from our parent Trillion Trees (Formally Men of the Trees). Auspiced by MOTT in 1994 we secured a short term lease and a new era for community gardens and city farms in Western Australia was born! I have had the privilege to meet the most incredible, determined people from all walks of life, cultures and religions – journeying to take a piece of contaminated land to create an organic oasis 2.5 Km from the centre of Perth.

Without the support and blessing of MOTTWA Incorporated, Perth City Farm would never have been established. We are associate members on the Board of MOTTWA Incorporated and will keep working together to support each other.



Our new Board is comprised of those that joined our Branch Management Committee in 2015, and fresh members that bring a broad range of skills including a deep understanding of good governance. I would like to thank our board members – we have come a long way and we couldn't have done it without each and every one of you.

This year saw the full transition of responsibilities from me as the Director to handing over to new CEO Kathleen Burton. Thank you, Kathleen, for the intelligence, creativity and youthfulness you bring to the role. The Board welcomed Harry Wykman to the role of Farm Manager. Harry lead the design concept with Charles Otway and the generous contributions of Greg Grabasch UDLA who facilitated three community consultations and provided the final professional design for our Community Garden. In July 2018 Harry moved on to another project, and we welcomed Rod Hughes into the role of Farm Manager.

on's Report

The very backbone of our organisation is our dedicated, highly competent staff that also generously gives volunteer time, to ensure PCF gives professional service to the community. This year they have handled multiple WFTD projects, built a new Farm Garden, developed the venue business, streamlined the markets, education and volunteering whilst adjusting to a new CEO and Farm Manager. Thank you to Anne Scott, Dougie Scott, Ali Tapper, Emma Slavin, Paula Galvin, Phoebe Dean, Erin Berry, Rocio Uculmana, Frances White, Grant Clatworthy, Sam Wilkes, Ben Klenner and Tim Kershaw for your wonderful work.



We are indebted to Patrick Ward and his staff at the MRA as supportive landlord, who facilitated the transfer of the head lease to us, and provide us with support when asked. Nulsen run excellent programming and provided a community lunch every Wednesday. We enjoyed having their staff and participants and were saddened when they had to stop in July 2018 due to funding constraints – we miss them dearly. King & Wood Mallesons Lawyers assisted with the task of developing a Sub-Lease for the Café.

So a big year for Perth City Farm, and I look forward to seeing further flourishing in 2018/19.



This year was a busy year for Perth City Farm; a year where we continued to deliver our core programming, experiment with a few small new things, but spend a lot of energy on developing the 'building blocks' of our organisation.

We started the year with a bang, separating from our parent organisation MOTTWA and becoming an incorporated association in our own right. If MOTTWA was the parent and Perth City Farm the adult child finally leaving home, our folks did a great job of preparing us for the 'real world.' We commenced the year in good financial shape, with a healthy collection of assets and a great volunteer and staff team.



CEO Kathleen Burton

Logistically this split created a lot of administration work for us. Our Accounts Officer Erin, Administration and Venue Hire Manager Paula and Chair Rosanne did the bulk of this work; writing and registering our constitution, registering us with the ACNC, Tax Office and State Charitable bodies, setting up new accounting systems, bank accounts, transferring assets, gaining control of utility accounts - the work seemed to go on and on! Finally we were done mid-way through the year, and could commence working on developing our organisational policies and procedures.

There was plenty happening on the ground too. Our new Farm Manager Harry Wykman settled into his role, guiding the establishment of a new Market Garden, the building of an artistic fence around the garden, trialling lots of education workshops and developing and recording vital farm management systems. Volunteers generated lots of activity in our Nursery and helped us to tend to two offsite gardens.

The site was alive with many of our own City Farm community events throughout the year; the weekly Farmers market was joined by regular Twilight Markets, a Twilight Wedding Market and the Love Yourself Festival. We had a record-breaking year in terms of other people holding events on the site too, with more couples saying 'I do', birthday parties, workshops and conferences than ever before. We were particularly proud to host the first Community Gardening Gathering, which saw representatives from most WA community gardens here to share skills over two days and delight in the company of Gardening Australia's Costa Giorgiadis.

We enjoyed working with key partner organisations, whilst putting time into re-igniting relationships with past partners and reaching out to new ones. Arbor Carbon, The Forever Project and the City Farm Café team joined us onsite most days, and Nulsen, Bikes for Refugees, Food Not Bombs, Unitingcare West and Koondarm Choir graced us with their presence regularly.

This was my first full year in the role of CEO after I commenced working here in June 2019, and our first year with a Farm Manager with Harry Wykman and then Rod Hughes in the role. We also had a few new staff join us in existing and new roles. During the year, the staff team got to know one another better, developed strong working relationships and implemented a model for consensus decision making. By the end of the year I think we all felt a greater sense of order in the organisation and looked forward to what the next year would bring.

I would like to thank our Chair Rosanne Scott very much for her careful mentoring, encouragement and love as I transitioned into this role. The Board have been very supportive both of myself and the staff team as we navigated the challenges and opportunities the year brought, and I thank them for their trust, ideas and guidance. Lastly, I thank the 'people' team here - staff and volunteers - for their hard work, enthusiasm and general 'can-do' attitude. Our organisation is in wonderful shape for 2019/20.

CONNECTING

72

community events delivered

event attendees

39,300

39

new volunteers

volunteer hours

5500

GROWING

\$2,428,000

value of business generated for local event providers through venue hire at Perth City Farm

42

shared meals

SHARING

1300kg

of produce grown for the year

CONNECTING

42

market vendors

\$750,000+

of locally grown produce sold at the Farmer's Market

GROWING

42
other organisations using our site

SHARING

GROWING
organic waste diverted from landfill

20,800kg

SPREADING THE SEED

number of people engaging in external food garden sites

4,561,662 in the Urban Orchard

4,200 Qmunity Garden

123
WFTD participants taught 'job ready' skills of welding, stonemasonry, cooking, food production, composting & building

sustainable living skills tours & workshops delivered

30

5000
'hard-to-recycle' items recycled through Terracycle

900
'hazardous' household items recycled through Mindarie Regional Council

GROWING

How we achieved t



This year was a big year for change in the gardens at Perth City Farm as we started projects to realise the new site plan that was developed in early 2017. The site continued to look lush through the flux, thanks in large to the consistent production of high quality plants by the on-site Nursery. Plants grown by the Nursery are also sold to visitors and planted into the other gardens we maintain in Perth, and working with the Nursery team remains our most popular volunteer role.

A New Market Garden

Under the expert guidance of the Farm Manager Harry Wykman, we created a new stand-out feature at City Farm – an intensive market garden. Using skills from his work in Australia and overseas, Harry oversaw the creation of the garden which uses a 'bio-intensive' growing method promoted by US farmer and educator Jon Jeavons. The technique involves using a range of innovative hand tools designed specifically for market gardening, maintaining high soil fertility and very intensive sowing of market garden crops. The market garden is now well-established, a focal point for Farm visitors and an important part of education for our volunteers; providing an abundance of new skills. The garden is also a source of income for the organisation, with many kilos of beautiful fresh produce being supplied to the café, farmers markets and volunteer lunches.

This Impact: Growing



How we achieved t

Sharing Skills with the Unemployed

The continuing evolution of City Farm was given a major boost by four Work for the Dole programs during the year.

The **Market Garden** project mentioned previously was helped along with a WftD team supervised by Tim Kershaw. While developing the garden, we commenced another a massive project under WftD called **Please Fence Me In** which saw the creation of the visually stunning iron fencing around City Farm's front boundary. This work was led by Supervisor Sam Wilkes and skilled volunteer John Bejko, whose amazing artistic talents as an iron worker will live on for years at the Farm.

We soon kicked off two more projects in mid-2018 which ran through to the end of the year. Our **Living Soil Centre** project saw all organic material gathered at the Farm be turned into rich compost to keep our gardens healthy and productive. Supervisor Ben Klenner led the team and taught everyone what there is to know about the art of composting, while also helping clean up many areas of City Farm to make them safe and attractive to visit.



his Impact: Growing

While Ben Klenner and his team were creating rich compost in the Soil Centre, Chef Tim Kershaw led the Farm to Fork project which saw the creation of a



new **'Kitchen Garden'** to demonstrate food production at a smaller scale than the Market Garden. Participants helped prepare and plant beds, harvest produce and then turn the produce into delicious foods and preserves. Our weekly lunches with WftD crews, volunteers and staff were certainly more enjoyable throughout this project!



All four Work for the Dole programs delivered multiple benefits for City Farm and the participants, with skills transfer in both directions, relationships formed and financial and people resources available to accelerate our projects. The projects gave new

experiences to many of the participants, many of whom would never have planted vegetables before, let alone harvested, prepared and eaten such fresh and healthy produce.

Sharing Skills through Education

One of City Farm's key operating precepts is to be a place of education; promoting hands-on and formal education covering a variety of environmental and sustainability issues. In keeping with this, Perth City Farm hosted a series of workshops during the year, harnessing the skills of local experts. These workshops covered an amazing range of skills that people can put to good effect around their own homes. Workshops included fruit tree grafting with well-known grower Joe Tassone; making soaps, toothpaste and deodorants with waste-free living legend Peg Davies; pasta making with chef Sophie Budd; and bokashi composting with Taeko Midori. The popularity of these workshops tells us there is continuing demand for offering these education opportunities in the wonderful setting of Perth City Farm.

How we achieved t

Keeping Cool

Running an intensive market garden highlighted the need for a new cool room and City Farm was lucky enough to receive a generous donation during the year from Landscape Australia (now part of Total Eden). The cooler was originally on loan to Growing Change - Fremantle Social Farm so its move to City Farm was in keeping with the intent. Fitted with a reverse cycle air conditioner and Coolbot, the system would be worth well over \$10,000, so it's a very much appreciated donation to keep our produce and other goods for the Farmers Market nice and fresh.



Cycling through Recycling

Perth City Farm's Community Recycling Hub continues to be a drawcard for visitors to the Farm. Opened in May 2017 with funding from the Waste Authority, the Hub now receives many hundreds of kilograms of materials that can be diverted from landfill. The Hub is available for anyone to drop off 'hazardous' household items like printer cartridges, fluoro lights, old mobile phones and batteries; but also a selection of 'hard to recycle' materials that would otherwise end up in landfill through our council recycling schemes. Thanks to great organisations like Terracycle and ReMida, people are able to



recycle DVDs and CDs, coffee capsules, beauty packaging, bread tags and more.

With loads of general information about recycling and recycling centres, the Hub has become an important talking point in the many tours conducted at City Farm. It's become yet another good reason for people to visit the site and play their role in more sustainable living.

This Impact: Growing



How we achieved this



Markets and City Farm run events continued this year as a key way that we bring our community together and support local growers and small businesses.

The Farmers Markets ran throughout the year, with our nine regular producers plus two or three other rotating stallholders joining us every Saturday. Stallholders are supported by a sizable group of regular customers who come for their weekly food shop, delighting in the fresh organic produce available and the chance to connect with the farmers that grew it. Many friendships have bloomed and are maintained at these markets.

In July our much-loved and long-term Farmer's Market team, Dougie and Anne Scott, decided to step back from working at the markets and Rocio Uculmana took over responsibility for coordinating and growing the markets. You'll still see Anne and Dougie at the markets most weeks though, doing their own shopping - they just get a bit more of a sleep in now!

We also ran fourteen twilight markets on Wednesday evenings between October and April. These markets were a combination of Food and Artisan Markets with a focus on vegan and vegetarian food options and eco-friendly products. The markets have a wonderful atmosphere with festoon lighting strung over the courtyard, gardens to sit in, kids' activities and musical entertainment. They attract a wide demographic of attendees including lots of families, office workers on their way home, and groups of younger people excited for the vegan options.

s Impact: Connecting

The Twilight Markets are able to run thanks to a lovely team of volunteers who support the Market Manager Rocio – a special thanks to Lizeth, Madi, Ana Maria, Grant, James and Alex for their commitment. The events were also supported by a group of stable vendors who stuck with us through some quieter markets in January and February and we thank them for that.



We curated a variety of other special events on the site throughout this year. Highlights included:

The Co-Creative Quiz Night - a sustainability related quiz night to raise funds for Perth City Farm and Women Within WA

Twilight Wedding Market - A bustling market showcasing our venue and wonderful local events suppliers

The Love Yourself Festival - a day of activities and workshops that celebrated peoples individuality and built self-care skills in our community



Sustainability Speed Dating - A light-hearted social event with short talks from people doing interesting things in the Perth sustainability scene, plus facilitated networking for the crowd.



'Meet The Farmer' tours - Tours during the Farmer's market to connect consumers with growers and celebrate seasonal produce



Perth City Farm is a beautiful place that we love to share and see other people and organisations using our buildings and gardens to celebrate, educate and connect. Our two main spaces, the Barn with courtyard and kitchen, and the Art room both hold up to 200 people and are a great setting for any self-styling event.

This year we had our biggest year yet with Venue Hire activity, with over 400 events occurring in our beautiful historic venues. To showcase the versatility of the venues and the ambience of Perth City Farm, the Venue Hire Team spawned the idea of a 'Twilight Wedding Market' which turned out to be very successful. Hosted on a beautiful warm Thursday night in November, the Wedding Market brought together prospective wedding couples and many small local event suppliers from photographers, caterers and food trucks to lighting crews, designers and florists. Venue Hire is a very important enterprise for our organisation and the surplus generated from this activity supports the running costs of the site.

The City Farm 'Family' grew again this year as we welcomed or welcomed back a number of groups to share the site with us, namely The Forever Project, Arbor Carbon, Nulsen, Sambanistas, Spoken Word, Unitingcare West, Food Not Bombs, and The Big Table.

All this was possible thanks to some impressive teamwork from our events crew - Paula, Phoebe & Erin in the office, Grant on waste and making sure the site was always up to scratch, Dougie on maintenance and on-call duties, NPB security and our contract cleaners Pink Diamond.

This Impact: Sharing



How we achieved this In



Our City Greening work focused on caring for three offsite garden spaces - the Urban Orchard and the native Wetlands at the Perth Cultural Centre, and the Qmunity Rooftop Garden at the QV1 office complex. City Greening Coordinator Emma Slavin moves between these spaces with a small team of volunteers; planting, pruning, weeding, harvesting and fixing reticulation.

In the Urban Orchard, the team focused on overall improvement of five central annual productive gardens and herb gardens in the space, resulting in much fuller and healthier beds. They love interacting with members of the public in the space, and this was assisted with the addition of a sign used to tell visitors what they are working on that day, and to give away cuttings or excess harvests when appropriate.



Impact: Spreading Seed

At the Qmunity garden Emma worked closely with office tenant gardeners to support them in growing their crops, joining regular Harvest Days and attending Gardeners BBQ Lunches to develop the community around the garden. She also helped the new Tiny's Bar and Restaurant establish their kitchen garden where they grow a lot of the produce they serve each day.



Staff

In this year we retained most of our core staff team with the exception of Farm Manager Harry Wykman who'd set up our new bio-intensive farm garden and improved farm systems, before heading off to work on another juicy food growing project in Perth. He was replaced in July by Rodney Hughes who has had a long career working in government but is now relishing the chance to spend his working days out in the garden using his permaculture skills.

This year we were able to add on a couple of part-time positions to help us with maintenance of our site. For one of these roles we were pleased to be able to employ Grant, who had previously participated in one of our Work for the Dole Projects. Other new staff helped us with short-term WtFD projects and covering some extended staff leave.

Our staff team developed a model for consensus decision making which we have found useful for making decisions that affect multiple areas of the organisation. Our staff for the year were:

Staff	Role	Start Date	End Date
Ada Maes	Nursery Assistant	27/08/2018	15/01/2019
Alison Tapper	Nursery Coordinator & Educator	03/09/2013	
Anne Scott	Saturday Market Assistant	05/03/2016	25/08/2018
Ben Klenner	WFTD Supervisor	14/06/2018	
Douglas Scott	Markets and Buildings & Grounds Manager	10/11/2015	
Emma Slavin	Inner City Greening Coordinator	15/05/2017	
Erin Verran	Accounts Officer	19/12/2016	
Frances White	Market Assistant	01/09/2018	
Grant Clatworthy	Building & Grounds Maintenance Assistant	12/03/2018	
Harry Wykman	Farm Manager	28/06/2017	19/07/2018
Hossein Gholami	Twilight Market Assistant	20/09/2017	
Kathleen Burton	Chief Executive Officer	02/06/2017	
Paula Galvin	Venue, Office & Marketing Manager	15/11/2011	
Phoebe Dean	Venue, Office & Marketing Assistant	12/01/2017	
Rebecca Faber	Casual Markets Assistant	11/02/2017	21/10/2017
Rocio Uculmana	Markets Coordinator	14/09/2017	
Rodney Hughes	Farm Manager	12/07/2018	
Samuel Wilkes	WFTD Supervisor	02/08/2017	23/02/2018
Tewabech Debalke	Cleaner	11/06/2011	
Tim Kershaw	WFTD Supervisor	06/09/2017	

Board

We commenced our first year of incorporation with seven board members, who had served on the Management Committee advising us preceding incorporation. It was great to start with a Board comprised of highly competent people already very familiar with the workings of the organisation. Rosanne Scott became our first Chairperson, and as the Founder of Perth City Farm in 1994 her guidance puts us in a very strong position.

During the year Charles Otway and Wren Thomas stepped down as Board members as they both moved away from Perth. We welcomed five new Board members during the year, who brought us impressive project management, financial management, community development, human resources management and legal expertise. We now have a full, well rounded Board to guide the organisation.

Our Board members for the year were:

Staff	Role	Start Date	End Date
Rosanne Scott	Chairperson	01/10/2017	
Thom Scott	General Member	01/10/2017	
Morgan Gillham	General Member	01/10/2017	
Charles Otway	Secretary	01/10/2017	28/03/2018
Peg Davies	General Member	01/10/2017	
Wren Thomas	General Member	01/10/2017	28/03/2018
Kate Wood	General Member	01/10/2017	
Alexis Anderson	Secretary	29/11/2017	
Ric West	Treasurer	31/01/2018	25/07/2018
Chris Woods	General Member	31/01/2018	
Lana Snook	General Member	30/05/2018	
Sasha Dawson	General Member	30/05/2018	





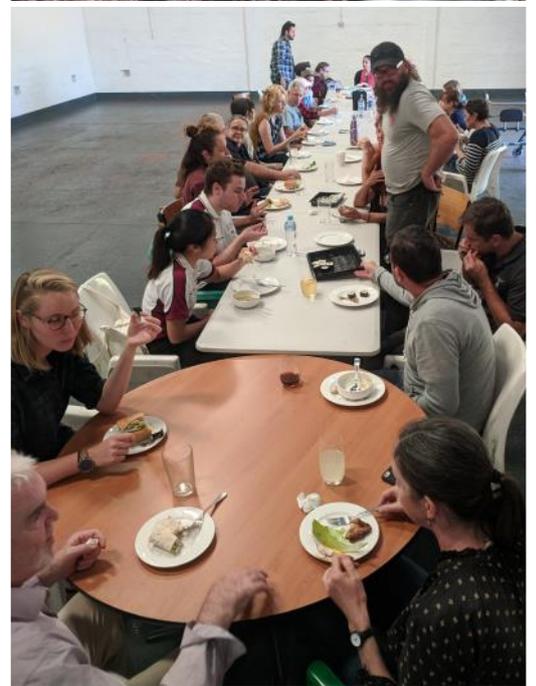
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Volunteers have always been essential in keeping the Perth City Farm gates open, and this year was no different. We had over 75 people contribute 5,504 hours of their time to all aspects of running the organisation, covering tasks like harvesting, governing, propagating, cleaning, watering, chook care, research, building, welding and administration.

We are particularly grateful to the dedicated long term volunteers who come every week to help Perth City Farm. Grateful for the work they put in here, but even more grateful for their social contribution, energy and kindness.

We welcomed lots of new volunteers as well this year. We developed specific role descriptions and a new recruitment and orientation process to ensure new volunteers were welcomed into roles that suited them and helped them stay with us longer. This means volunteers are acquiring and using more specialised skills in their time with which can be helpful for them and the Farm.

Throughout the year volunteers enjoyed a weekly communal lunch, a big 'Thank You' lunch and celebration during national volunteer week, a special end-of-year festive lunch, a festive paella party for our after-hours volunteers, a party to launch our new garden fence and joined us for some 'Learning Sessions' where local experts shared knowledge on sustainability related topics.



We love to share the City Farm site with other organisations doing good work. This year our programming partners included:

Nulsen Group (formally Nulsen Disability Services): Nulsen has delivered programming at Perth City Farm for many years which is open to residents from Nulsen homes plus



other community members with a disability. This year the program operated two streams, seeing around 20 participants at City Farm every week. In one stream, participants ran a succulent growing enterprise, propagating, growing and re-potting succulents that were sold at the Perth City Farm Farmer's Market and other markets around Perth. In the other stream, participants learnt woodworking skills and built very attractive furniture.



Unfortunately Nulsen had to pause this program in June due to changes in funding in the disability sector. This was a sad occasion for all as many friendships had been formed over the years between participants, Nulsen staff and City Farm staff and volunteers. We hope to find a way of working together again in the future.

Bikes For Refugees: This grassroots group refurbishes donated bicycles and distributes them to newly arrived migrants in Perth, with free transport being a great help to people on very tight budgets. City Farm was able to support the newly formed Perth branch with space to store bikes so they could be collected by their new owners during the Saturday Farmers Market. Bikes for Refugees also ran bike tours for Perth tourists starting and ending at City Farm.



Food Not Bombs: This all-volunteer group recovers food that would otherwise be thrown out and makes fresh hot vegan and vegetarian meals that are served to anyone without restriction. In April the Perth branch of this international movement started cooking up and serving meals at City Farm every Monday night, attracting a great range of community members who enjoy sharing a meal together.



Koondarm Choir: This group of young people gather together monthly to learn local Noongar language through song, enjoying singing en masse and meeting other people passionate about language, music, land and culture. Led by Kobi Morrison, the choir is perfect for young people wanting to build understanding of Aboriginal culture through music.

Sambanistas: W.A.'s premier street percussion samba band continue to rehearse at City Farm every Sunday. They are a community based, not for profit organisation dedicated to enjoying life through music and performing, and anyone can join them for their weekly rehearsals.



Perth City Farm has flourished this year thanks to the continued support of a large community of people and organisations. We are indebted to the following for their assistance in 2017/2018 and thank them for their generous contributions.

- Metropolitan Redevelopment Authority for their ongoing support as our landlords
- King & Wood Mallesons in Australia for pro-bono legal support
- Landscape Australia for the donation of a new cool room to store our market produce in, with special thanks to Growing Change for facilitating the donation.
- City of Perth community development team for their general advice and support, and for supporting us with a community enhancement grant
- Salvation Army Employment Plus for working with City Farm to deliver Work for the Dole Programs
- Morgan Gillham at Josh Byrne & Associates for making connections across the city to help the farm
- Brenton Gibbons at GIB-Z Projects for supplying rescued fencing for City Farm to improve its western and eastern boundaries
- Sam Man at Urban Farm Living for advising us and helping to look after our chooks and ducks



Supporters

- Cameron McPhee at Urban Ecological for lots of good reticulation/irrigation advice



- Reece Plumbing, Belmont for support in establishing the City Farm Market Garden

- Perth Theatre Trust for continuing to engage us in caring for the Urban Orchard and Wetlands

- QV1 Management for continuing to engage us in caring for the Qmunity Garden

- Tiny's Bar and Restaurant for engaging us to assist with the development of their new herb garden in the Qmunity garden



- Pink Diamond and NPB Security for providing cleaning and security services respectively, and going above and beyond to support our Venue Hire business.

- Marina from Danica designs for donating her excellent design work for multiple projects and events.

- Reeces Event Hire, Micktrics Events, Festoon Lighting Perth, Complete DJ and Joondalup AV for their generosity with event hire equipment for certain City Farm events.

- Carbon Bookkeeping for going above and beyond on supporting our financial functions

- Ray Woolley for his support with our annual audit



Structure & Management

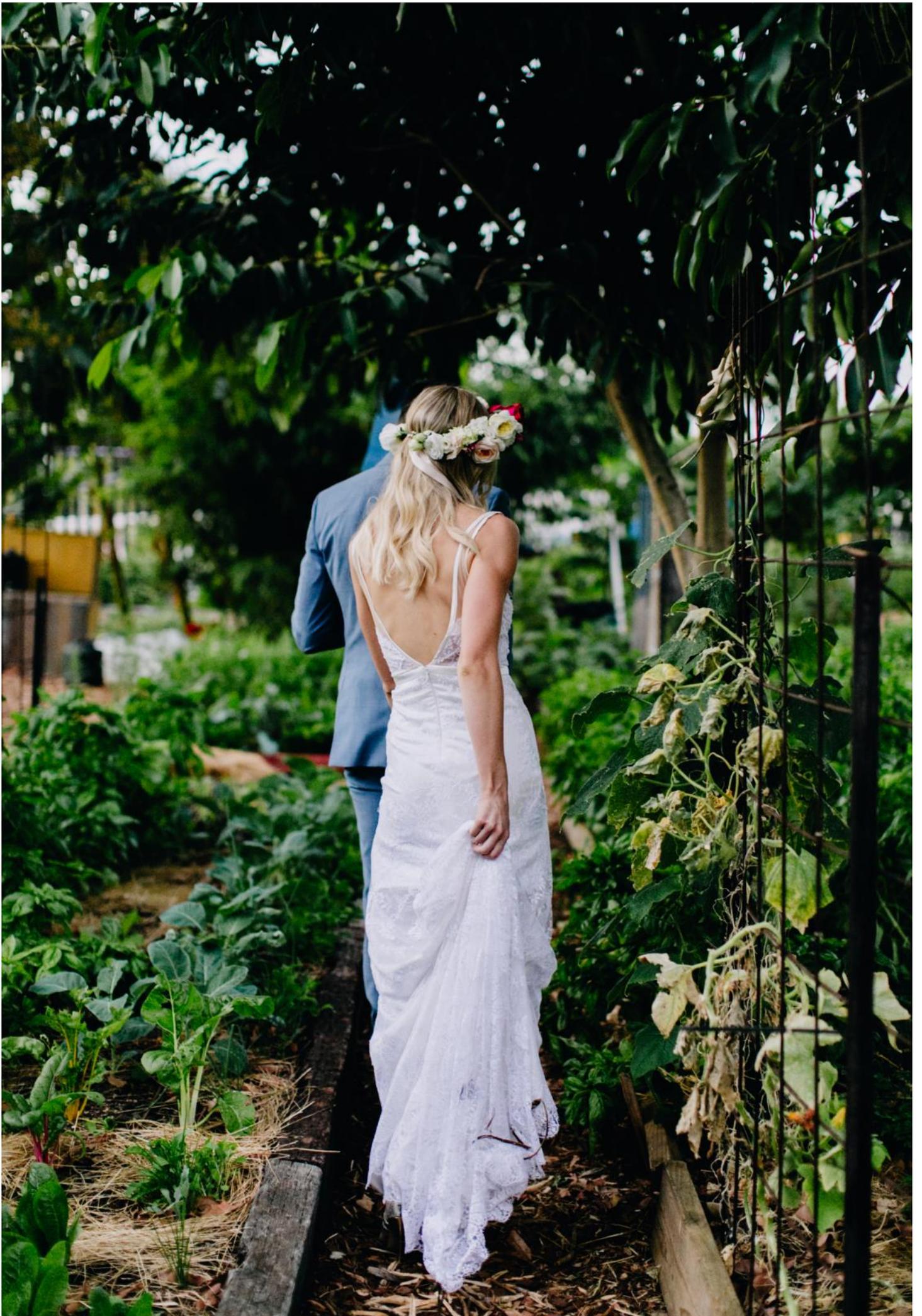
As an incorporated association Perth City Farm is governed by a board of volunteers, with board members being elected each year by members of the association. The board is responsible for governing the organisation, ensuring it has a strategic plan and that staff and volunteers are delivering that plan in a way that aligns with the organisations values.

The board employ a CEO, and the CEO is responsible for the operational management of the organisation. The CEO is the official conduit between the board and the staff and volunteers team. Staff and volunteers work together to deliver on the vision and mission of the organisation, as listed in the constitution and detailed in the strategic plan.



PLASTIC RECYCLING CODES				
	3 PVC Polyvinyl Chloride	4 LDPE Low-Density Polyethylene	5 PP Polypropylene	
	TOXIC AVOID USE			
COMMON PRODUCTS	COMMON PRODUCTS	COMMON PRODUCTS	COMMON PRODUCTS	COMMON PRODUCTS
Detergent & laundry pots, bags, age, bottles, gery	Trays for sweets, plastic packing, bubble wrap, chip packets, water pipes, clothing, toys, pool liners, twine, faux leather, shower curtains	Shopping bags, bread bags, food bags, paper towels, squeeze bottles, six pack rings, cling wrap, toys	Nappies, juice bottles, straws, carpets, furniture, toys, car bumpers, yogurt tubs, stationary, microwave ovenware, cereal liners	Toy vegie C ver costum bit
RECYCLED INTO	RECYCLED INTO	RECYCLED INTO	RECYCLED INTO	RECYCLED INTO
Pipe, binders, carpet backing, flooring, hoses	Rubbish bags, plastic timber, furniture, post packs, compost bins, toys	Paint containers, speed bumps, auto parts, food containers, hangers, plant pots, razor handles, fabrics, blankets	Picture mouldin pots, f fo buildi	





Dear Members,

It is my great pleasure to provide my Treasurer's report after Perth City Farm's first full year of independent operations, being the year ended 30 September 2018.

I am pleased to report that the Association can pay its debts as and when they fall due. The Board and Executive have financial policies and procedures in place to ensure that the Association's funds are well managed and secure. These include delegations and authorities that require adequate separation of duties, cross checking and multiple signatories for payments. The board want to particulalry thanks Kathleen Burton and Erin Verran for their service and integrity. We also appreciate the work done by our auditor Ray Woolley helping our members to be confident in the results and systems.

Perth City farm reported total comprehensive income of \$301,533. This included the generous donation of \$262,010 from Men of the Trees in cash and equipment at the point at which thethe two organisations separated. We owe a sincere debt of gratitude to the people who selflessly served within Men of The Trees to establish and Support Perth City Farm and for providing us such a wonderful financial foundation. We look forward tocontinuing to work with Men of the Trees (Now Trillion Trees) into the future and to retain strong ties with them.

Our net operating result excluding the MOTT Contribution was therefore \$39,543 on turnover of \$727,127. Our key expense was payments to our wonderful staff, totalling \$423,181. This represents around 58% of our expenses. Our staff are what makes Perth City Farm what it is. I am humbled by their commitment and skills and thank them all for their service to the Association and our clients.

rs Report

I wish to thank my colleagues on the Board of Perth City Farm. It is a pleasure to work with such dedicated, knowledgeable people. I am in awe of the skill set they bring to the table and look forward to the opportunity to continue working with them as we build on our flying start. I especially look forward to the upcoming strategic planning sessions as we develop plans for the future.

Perth City Farm will continue to look for opportunities to increase revenue from grants and services, to expand services and to become sustainable for the long-term. Our venue hire service is our most significant contributor, at close to 40% of revenue. Services and contracts yields 30%, with Plant and Market produce representing around 14%. The Directors are focussed on reducing reliance on the venue hire.

In closing, I would like to especially thank Roseanne and Thom who have been here since the start and are now helping to steer the Association through independence towards the success it will grow into.

Ric West JP FIPA FFA

Treasurer



Opinion

We have audited the accompanying financial report, being a special purpose financial report, of Perth City Farm Incorporated (the association), which comprises the Board's report, the balance sheet and statement of changes in equity as at 30 September 2018, the income statement and the cash flow statement for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the Board.

In our opinion, the financial report presents fairly, in all material respects, the financial position of Perth City Farm Incorporated as at 30 September 2018 and its financial performance for the year then ended in accordance with the accounting policies described in the notes to the financial statements, and the requirements of the Associations Incorporation Act of WA. and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act 2012).

Basis of Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Auditors Report

Emphasis of Matter – Basis of Accounting

We draw attention the notes of the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the Associations Incorporation Act of WA and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act 2012). As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Board's Responsibility for the Financial Report

The Board of Perth City Farm Incorporated is responsible for the preparation of the financial report, and has determined that the basis of preparation described in the notes is appropriate to meet the requirements of the Associations Incorporation Act of WA and the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act 2012) and is appropriate to meet the needs of the members. The Board's responsibility also includes such internal control as the Board determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Board either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.



Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.

itors Statement

- Conclude on the appropriateness of the Board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Ray Woolley Pty Ltd

Raymond Woolley

Registered Company Auditor No 16396

17 Russley Grove

Yanchep WA 6035

Dated this 5th day of March 2019

Income Statement**For the year ended 30 September 2018**

	Notes	2018 \$	2017 \$
Revenue	2	726,446	0
Other income		681	0
MOTTWA Inc donation	3	262,010	0
Total Income		989,137	0
Changes in inventories of finished goods and work in progress			
		179	0
Raw materials and consumables used		142,872	0
Employee expense		423,181	0
Depreciation expense		17,596	0
Other expenses		103,776	0
Total Expenses		687,604	0
Net Surplus		301,533	0

The accompanying notes form part of these Financial Statements.

Statements

Balance Sheet

As at 30 September 2018

	Notes	2018 \$	2017 \$
ASSETS			
Current Assets			
Cash and cash equivalents	4	245,729	0
Trade and other receivables	5	54,929	0
Inventories		1,238	0
Total Current Assets		301,896	0
Non-current Assets			
Property, plant and equipment	6	120,997	0
Total Non-current Assets		120,997	0
Total Assets		422,893	0
LIABILITIES			
Current Liabilities			
Trade and other payables	7	65,068	0
Deferred income	8	26,937	0
Provisions	9	20,257	0
Total Current Liabilities		112,262	0
Non-current Liabilities			
Provisions	9	9,098	0
Total Non-current Liabilities		9,098	0
Total Liabilities		121,360	0
Net Assets		301,533	0
Equity			
Retained surpluses		301,533	0
Reserves		0	0
Total Equity		301,533	0

The accompanying notes form part of these Financial Statements.

Statement of Changes in Equity**For the year ended 30 September 2018**

	Retained Surplus/(Deficit)	Reserves
	\$	\$
Balance at 1 October 2017	0	0
Net Surplus for the year	301,533	0
Balance as at 30 September 2018	301,533	0

The accompanying notes form part of these Financial Statements.

tatements

Cash Flow Statement

For the year ended 30 September 2018

	2018	2017
	\$	\$
Cash flows from operating activities		
Cash receipts from customers	691,352	0
Cash paid to suppliers and employees	(587,305)	0
Net cash used in operating activities	104,047	0
Cash flows from investing activities		
Proceeds from sale of equipment	1,227	0
Cash donation received from MOTTWA Inc upon separation	140,455	0
Net cash used in investing activities	141,682	0
Net increase in cash and cash equivalents	245,729	0
Cash and cash equivalents at beginning of period	0	0
Cash and cash equivalents at end of period	245,729	0
Reconciliation of cash flow from operating activities and surplus for the year		
Surplus for the year	301,533	0
Adjustments for:		
Depreciation	17,596	0
Donation of net assets from MOTTWA	(262,010)	0
Change in Assets and Liabilities		
Trade and other receivables	(62,711)	0
Inventories	(1,239)	0
Trade and other payables	54,586	0
Deferred income	26,937	0
Provisions	29,355	0
Net Cash Flows from Operating Activities	104,047	0

Note 1 Summary of Significant Accounting Policies

Basis of Preparation

Perth City Farm Incorporated's Financial Statements as at and for the year ended 30th September 2018:

- is a special purpose financial report (The Board has determined that the association is not a reporting entity);
- has been prepared in order to satisfy the financial reporting requirements of:
 - the Associations Incorporations Act (WA) 2015;
 - the Australian Charities and Not-for Profits Commission Act 2012;
- has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or, except where specifically stated, current valuations of non-current assets;
- the Association is exempt from income tax;
- revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO), in which case the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables are stated inclusive of the amount of GST receivable and payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables on the balance sheet.
- includes significant accounting policies in the notes below that summarise the recognition and measurement basis used and are relevant to an understanding of the Financial Statements.

Note 2: Revenue

Revenue is measured at the fair value of the consideration received or receivable. All revenue is stated net of the amount of goods and services tax (GST). Revenue is recognised when it is probable that the economic benefits associated with a transaction will flow to Perth City Farm and it can be measured reliably.

	2018
	\$
Donations	16,335
Fundraising	9,515
Grants	648
Services & Contracts	206,054
Leases	57,316
Stallholder Fees	47,689
Venue Hire Fees	285,702
Plant & Market Produce Sales	103,187
	<u>726,446</u>

ncial Statements

Note 3: MOTTWA Inc. Donation

The MOTTWA Inc donation is one off transaction made on the 1st October 2017, when Perth City Farm Incorporated commenced trading. MOTTWA Inc (formerly Men of the Trees) donated the net assets held by the Perth City Farm branch as at 30th September 2017 to the new incorporated association.

	1st Oct 2017 \$
Total Assets	373,696
Cash and Cash Equivalents	140,455
Other Current Assets	80,705
Non-Current Assets	152,536
Total Liabilities	111,686
Net Assets	262,010

Note 4: Cash & Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks and other short term highly liquid investments.

	2018 \$
Cash and cash equivalents	
General A/c 1695	191,634
Westpac Ac 037214	32,784
Westpac Ac 037222	20,014
Cash Floats For Markets	800
Petty Cash	497
	245,729

Note 5: Trade & Other Receivables

Trade receivables are recognised at fair value. Sales are made on the basis of normal credit terms and are not subject to interest. Trade receivables are stated inclusive of the amount of GST receivable. Receivables are regularly reviewed for bad debts.

	2018 \$
Trade and Other Receivables	
Trade receivables	32,138
Accrued Income	13,253
Prepayments	9,538
Total Trade and other receivables	54,929

Notes to the Financials

Note 6: Property, Plant & Equipment

Property plant and equipment are measured at cost less accumulated depreciation. Cost is the fair value of consideration given to acquire the asset at the time of its acquisition or construction and includes the direct costs of bringing the asset to the location and the condition necessary for operation. Depreciation of assets is calculated using the straight-line method over the estimated useful lives of specific assets.

	2018
Property Plant and Equipment	\$
Furniture & Fixtures	48,427
Less: Accumulated Depreciation	<u>(5,280)</u>
	43,148
Leasehold Improvements	50,000
Less: Accumulated Depreciation	<u>(5,000)</u>
	45,000
Motor Vehicles	4,000
Less: Accumulated Depreciation	<u>(1,333)</u>
	2,667
Plant & Equipment	34,809
Less: Accumulated Depreciation	<u>(4,627)</u>
	30,182
Total Property Plant and Equipment	<u>120,997</u>

Note 7: Trade & Other Payables

Trade payables represent the liabilities for goods and services received by the Association that remain unpaid at the end of the reporting period. They are recognised at their transaction price. Trade payables are subject to normal credit terms (30–60 days) and do not bear interest. Trade payables are stated inclusive of the amount of GST payable.

	2018
Trade and Other Payables	\$
Trade payables	12,568
Accrued expenses	5,896
ATO - Integrated Client Account	15,180
Bonds on Hand	18,750
GST	2,095
Superannuation Payable	<u>10,579</u>
Total Trade and Other Payables	<u>65,068</u>

Note 8: Deferred Income

Deferred income represents payments received in advance of providing the service to customers.

	2018
Deferred Income	\$
Prepaid deposits for future venue hire bookings	<u>26,937</u>
	<u>26,937</u>

Financial Statements

Note 9: Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus any related on-costs.

Provisions	2018
Current	\$
Provision for Annual Leave	20,257
	20,257
Non-current	
Provision for Long Service Leave	9,098
	9,098

Note 10: ACNC Summary Information

Responsible Persons:

Rosanne Scott
 Richard West
 Alexis Anderson
 Margaret Davies
 Lana Snook
 Sasha Dawson
 Chris Woods
 Kate Wood
 Thomas Scott
 Morgan Gillham

HR Information

Number of fulltime staff	0
Number of part-time staff	13
Number of casuals	1
Number of FTEs	7.07
Number of volunteers	70

Financial Information

Revenue from:	
Government (including grants)	95,217
Donations and Bequests	287,860
Providing Goods and Services	591,369
Investments	31
Other Revenue	14,660
Total Revenue	989,137
Expenses for:	
Employment	422,965
Interest	0
Grants & Donations in Australia	274
Grants & Donations outside Australia	0
All Other Expenses	264,364
Total Expenses	687,604
Net Surplus (Loss)	301,533
Other Comprehensive Income	0
Total Comprehensive Income	301,533
Assets	
Current	301,896
Non-Current Loans receivable	0
Non-current Other	120,997
Liabilities	
Current	112,262
Non-Current Loans Payable	0
Non-Current Other	9,098
Net Assets	301,533

The Year Ahead

In 2017/18 City Farm built its organisational foundations, and with the exception of the development of the market garden we focused on strengthening existing programs rather than creating new things. We added to and strengthened relationships in our staff, board and volunteer teams.

This work puts us in a strong position to embark on strategic planning in 2018/19 and focus the purpose and direction of the organisation. Alingside that visioning work, we will be celebrating our 25th birthday, so you can expect to see some quirky and fun events to mark this wonderful achievement. 2018/19 should be a year of reflection and celebration, and dreaming for our future. Exciting times!



How to Get Involved

We'd love to welcome you into our community. There are many ways to engage with City Farm, including attending our events throughout the year, hiring our venue or becoming one of our valued volunteers.

You can find out about opportunities to get involved by:

Our website at www.perthcityfarm.org.au/get-involved

Our Facebook page at www.facebook.com/PerthCityFarm

Or email us at admin@perthcityfarm.org.au

CONTACT US

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E: admin@perthcityfarm.org.au

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